

UNIVERSITY OF MINNESOTA  
College of Veterinary Medicine  
Class of 20\_\_\_\_\_

**Directed Studies Form**

Please complete the following information (please **PRINT**):

Student's Name: \_\_\_\_\_

U of M Rotation #: \_\_\_\_\_ Actual Participation Dates: \_\_\_\_\_

Advisor: \_\_\_\_\_

Advisor's Contact Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Directed Study Section:

Veterinary Clinic Sciences     Veterinary and Biomedical Sciences     Veterinary Population Medicine

Title/Subject of Proposed Directed Study:

\_\_\_\_\_

\_\_\_\_\_

Final Report:

Written     Seminar     Grand Rounds     Computer Program  
 Daily Case Review with Advisor     Other \_\_\_\_\_

The following items must accompany your request for a Directed Study:

Written proposal addressed to the Office of Academic and Student Affairs  
 Signed statement from a CVM faculty member agreeing to supervise and grade the Directed Study

Approval of Faculty Effort:

Department Chair \_\_\_\_\_  
 Denied \_\_\_\_\_  
 Approved \_\_\_\_\_  
 Comments \_\_\_\_\_

\_\_\_\_\_

**PLEASE RETURN FORM WITH ATTACHMENTS TO  
Lynne Lura, 108 Pomeroy Center, or l-lura@umn.edu**

file complete

file incomplete

## **DIRECTED STUDIES ROTATION (DiSt)**

“Directed Studies” rotations describe individually designed learning opportunities which provide the flexibility to focus on a specific issue or problem at a level not possible in a structured rotation. All DiSt must be pre-approved by the Office of Academic and Student Affairs (ASA). For approval, a proposal must fulfill each of the following criteria:

- a. A signed statement from a CVM faculty supervisor that states in writing:
  - that the proposal being submitted has been reviewed and approved
  - agrees to supervise the student’s project
  - specific goals to be achieved through the DiSt
  - agrees to grade the project (stating the criteria to be used for grading)
- b. A proposal from the student to the ASA which includes goals for the experience, a description of activities and methods, and a description of the material to be provided to the faculty member for grading.
- c. The proposed activity must either add experience not available in internal rotations, or amplify on experience gained in an internal rotation.
- d. The directed studies may replace an elective block, but may not be used in place of a rotation required within any of the three track options.
- e. The student’s proposal and the signed statement from their advisor must be forwarded to the appropriate department chair for approval prior to being submitted to the ASA.

To obtain ASA approval, students must provide a completed Directed Studies Rotation form and the appropriate documentation. If the student’s file has not been approved nine (9) weeks prior to the beginning of the DiSt rotation, the student will not receive credit for that particular rotation and the rotation must be repeated at the beginning of the following school year. Once the proposal has been approved, a “sample” tracking sheet will be sent to the Advisor for use and submission with student’s grade.

Once the DiSt has been completed, the student must submit the appropriate documentation (a copy of their submitted written report, computer program or date, time and location of seminar or grand rounds presentation).

**Paperwork should be submitted to Lynne Lura in 108 Pomeroy Center, or [l-lura@umn.edu](mailto:l-lura@umn.edu).**

Directed Study Grading Form

Student's Name:

	Satisfactory (Pass)	Unsatisfactory (Fail)	Comments
Project submitted on time			
Accomplished specific project goals (listed see)			
Specific goals of project are met with clarity			
Student met with advisor at arranged times			
The specific goals of the project are:			
Submitted by:			
Dated:			
Please submit this form to Lynne Lura, l-lura@umn.edu, or 108 Pomeroy Center along with a copy of the student's written report, computer program or date, time and location of seminar or grand rounds			